



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT COLLEGE GHARAUNDA
• Name of the Head of the institution	Mrs Sanju Abrol	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9896143032	
• Mobile No:	8708876286	
• Registered e-mail	principalgcghd@yahoo.com	
• Alternate e-mail		
• Address	GOVERNMENT COLLEGE GHARAUNDA Near Gianpura Temple	
• City/Town	Gharaunda/Karnal	
• State/UT	Haryana	
• Pin Code	132114	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Kurukshetra University Kurukshetra				
• Name of the IQAC Coordinator	Mr MUKESH KUMAR				
• Phone No.	9896143032				
• Alternate phone No.					
• Mobile	9896143032				
• IQAC e-mail address	mukesh.eng01@gmail.com				
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gcgharaunda.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcgharaunda.ac.in/QuickLinks?ID=BFcJrpmMV3E=				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	00	2003	21/03/2003	21/03/2008
6.Date of Establishment of IQAC			23/04/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt College, Gharaunda	na	na	na	00	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC	No File Uploaded				

9.No. of IQAC meetings held during the year	01	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Alumni Meet Placement activities Tree Plantation Annual Convocation Students welfare activities		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To develop enhancement ability courses	Students got admission in Professional courses after getting admission in Higher studies	
To motivate the students for future career	Students were able to aware about the jobs	
To develop Effective Communication Skills	Various Extension Lectures were conducted by Women Cell & Placement Cell to develop the skills of Listening, Writing, Speaking etc	
To aware about Environment Preservation	Tree Plantation was organised by the college under NSS Unit	
To Develop the ethics values and Morality	Speakers were able to deliver the lectures on Ethics values and morality in time	

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Mrs Sanju Abrol</td> <td>22/06/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Mrs Sanju Abrol	22/06/2022
Name	Date of meeting(s)				
Mrs Sanju Abrol	22/06/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>28/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2021	28/02/2022
Year	Date of Submission				
2021	28/02/2022				
15. Multidisciplinary / interdisciplinary					
NA					
16. Academic bank of credits (ABC):					
NA					
17. Skill development:					
NA					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
NA					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
NA					
20. Distance education/online education:					
NA					

Extended Profile

1. Programme

1.1

02

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 197

Number of students during the year

File Description	Documents
Data Template	View File

2.2 20

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 43

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 22

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	197
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	20
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	43
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	14
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	22
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	3281350
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	65
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Gharaunda is an affiliated college of Kurukshetra University Kurukshetra. As an affiliated college of university, it has very little freedom for framing its curriculum on its own.

The institution has to strictly follow the syllabus designed by its parent university. However, but while delivering this syllabus content to the students, our faculty enrich it with their own expertise and experience to make it more meaningful and attractive. The Institution ensures effective curriculum delivery by following the academic calendar provided by university. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the University in such a way that it includes different activities related to the designed syllabus. The general time-table is prepared. Class tests are conducted in order to assess the

understanding of the students. Teachers put in all efforts to ensure quality and enhance academic growth. The new online examination pattern introduced by affiliating university is being strictly adopted by the college. The curriculum is enriched by participation of our teachers in Seminars, Conferences and workshop organized by affiliating university (University of Kurukshetra) from time to time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	na

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2.

Q1M

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly follows the academic calendar of KUK for the conduct of Continuous Internal Evaluation and Examination.

Notification regarding revised schedule of Academic Calendar for UG and PG courses 2021-22

File Description

- Upload relevant supporting document
- Link for Additional information

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	na

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies and Geography. Professional ethics are integrated in the courses of Commerce. N.S.S. and EVS programs promote environmental protection through tree plantation and other sustainable development programs. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values

through extra-curricular activities also. These Programs conduct human values. The Women's Development Cell organizes extension activities related to women's health and well-being, gender sensitization, women's safety, sexuality, domestic violence, legal issues, Women empowerment. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, health checkup camps, etc are organized from time to time and the college tries to inculcate values and ethics amongst its students through its co-curricular activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
460	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

249

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a well-established counseling system/ mentorship system as per UGC guidelines. Students are assigned to, identify faculty members who act as their mentors/ counselors. These mentors conduct regular meetings with their student mentees to monitor their academic progress. Proper efforts are done to find out the slow learners and sharp learners, so that a well-defined guidance could be given to them. A student scoring less than 40% marks in 3 or more subjects in class tests, poorly written assignments having less than 75% attendance is considered as an academically slow learner. Mentors keep a close eye on these students and keep their parents informed about their performance.

The mentor keeps track of the student's academic performance and identifies individuals who have poor academic performance or are slow learners on a regular basis. Mentors become involved with such students and aid them by assisting them with assignment completion and scheduling extra and remedial lessons for them. They work on finding out the hidden talent of the students in various aspects of academics, co-curricular, extra-curricular and extra-mural activities so that they can be encouraged to do various activities in the concerned area for their holistic development.

*List 2021-22 attached.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
561	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encouraged towards adopting experiential learning, participative learning and problem-solving methodologies.

Experiential Learning: Students are encouraged to enroll in various courses other than their own course to enhance their skills. For this they are told about various platforms which provide free of cost courses online. In this year of pandemic students were having lot of time to explore various other resources of knowledge available.

Participative Learning: Teachers encourage students to participate in various activities such as webinars, group discussion, various online competitions organized by different institutes. In this pandemic all the institutes floated a huge number of various types of competitions for the overall development of students. Because the competitions were online students were able to participate in a number of competitions organized by even faraway places, which otherwise they couldn't do.

Problem Solving Methodologies: Class presentations is a regular

activity of for students, where they are assigned a case study and they have to give their solution for that. This year, students participated through PPT presentations using the Google Meet, Online debate sessions and, various kinds of quizzes were conducted to increase their problem-solving skills.

*Google Meet pictures attached.

*Competitions Pictures attached.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the session 2021-22 the whole world faced a challenge of leading their life from their homes only. Everything was so uncertain and so was the education sector. Our college was already using various ICT tools in their offline teaching also. But when it came to working from home the only option left was online teaching. For that our college did a number of efforts to continue the teaching-learning process. The following tools are available in the college-

ICT Tools:

1. Desktops and Laptops

1. Projectors

1. Printers

2. Photocopier Machines

1. Multifunction printers

1. Scanners

1. Online Classes through Google Meet.

1. Telegram, Google Meet, Zoom, Cisco Webex for webinars and meetings

1. Digital Library resources Use of ICT by Faculty:

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

117

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal Examination Committee

Question Paper Setting.

- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.
- The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.
- Two handwritten assignments are taken in Class.
- Assignments were evaluated and proper feedback is given to the students.
- For regular evaluation online quizzes were conducted on regular intervals.
- Queries and grievances of students regarding marking were well taken.
- Clarification is given by faculty to enable them to perform better in future.

•As per the criteria given by Kurukshetra University, internal assessment is calculated with complete transparency.

- After preparing the assessments report by faculty it is shown to HoDs and a copy is submitted by the concerned faculty to the office.

The final internal assessment marks are uploaded on KUERP at the end of semester by the office

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has its own very strong Examination Cell comprising of a Senior Faculty member as Controller of Examination, Center Superintendent, Overall in-charge, offline exam in-charge, online exam in-charge, online answer sheets distribution in-charge and other teaching faculty and non-teaching staff as members for smooth conduction of end semester examination. During COVID-19, conduction of examination was quite a challenging task. But our college managed it so well. But still since the students were not used to this system they could face difficulties in that. So to minimize that following steps were taken by the college:

- Proper guidance was given regarding the online conduction system before the conduction of exams.

- A video was made and circulated among students regarding how to make the pdf and upload in Google Form.
- Those not having resources were given an option to give exam in physical mode.

- In case of any difficulty in uploading the pdf proper help desk was maintained to guide them.

- Still if any grievances came it was sorted through proper channel.

- If student has any grievances related to evaluation of university answer scripts, student can apply for

verification of the same.

■

■

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and Students are aware of the stated programme and course outcomes of the programme offered by the institution.

The institution has prepared Programme Outcomes for all the offered courses, which are Programme Specific Outcomes and course outcomes. These are finalized as per inputs received from Kurukshetra University, Kurukshetra and IQAC.

Each department defines the Program Outcomes (POs) and Program Specific Outcomes (PSOs) as part of the college's outcome-based education. We use a consultative process with stakeholders to define the POs and PSOs, pertaining to the college and department's vision and goal, as well as the quality of course offered.

The Course Outcomes (COs) for each subject is defined by concerned faculty member in consultation with other faculty teaching the same subject and Head of the Department.

The POs, PSOs and COs are available on college website and are also communicated with students, teachers and other concerned staff members. The COs are also communicated to students through faculty announcements at the start of each semester and periodically throughout the semester.

*<http://gcgharaunda.ac.in/images/76/Notice/Notice5130.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gcgharaunda.ac.in/images/76/Notice/Notice5130.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college takes an active role in the development and dissemination of POs, beginning with departmental meetings to develop teaching plans that maximize POs, PSOs, and COs. HODs and teachers map out teaching tactics and evaluation procedures that are aligned with these aims.

The stated outcomes are assessed using a variety of assessment approaches. It is done on a regular basis during regular teaching, as well as on a periodic basis through internal assessment, and finally by evaluating the University results of outgoing students, their placement through Placement Cell activities, and their progression to higher education, as determined by personal feedback from students. Although that placement were negatively impacted in 2021-22 due to the COVID-19 pandemic, the overall results showed a significant rise in the percentage of all the students, indicating strong achievement of the outcomes.

*<https://www.highereduhry.ac.in/Placements>

2.6.3 - Pass percentage of Students during the year

Previous Completed Academic Year

Number of Students Appeared

141

Number of Students Passed

129

***AISHE Data of 2021-22 Attached.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.highereduhry.ac.in/Placements

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://forms.gle/C8ejoFi7jTVMoAD17>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

NIL

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1.

Q1M

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words.

Extension activities were conducted by the NSS unit of the college in the session 2021-22. These activities, such as tree plantation drive, blood donation camp, cleanliness drive, yoga, cycle rally, road safety campaign, tobacco deaddiction campaign etc., made the students aware about their personal and social responsibilities and played a vital role in shaping them as responsible citizens of the country.

File Description:

- Paste link for additional information
- Upload any additional information

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

250

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1.**Q1M**

The institution is situated 3 kilometers away from NH1 on the Arainpura and Kalron Road. The institution has a total area of 28 acres. The premises of the college are situated on 12 acres of land. The institution has all adequate infrastructure and physical facilities for teaching-learning process viz. classrooms, laboratories, computing equipment etc. The college premises contain three blocks i.e. art, commerce and administrative block. A new science block is under construction and is near to completion.

The art block has four classrooms, library, EDUSAT room, two computer labs, two geography labs, NSS store room, NCC office and a girls toilet. The commerce block contains seven classrooms, gymnasium and two boys' toilets. Administrative block is lying on both sides of the main entrance of the college which contains principal office, two administrative rooms for clerical staff, one staff room, generator room, chowkidar room, women cell and NSS office. To facilitate the students, the college has two main entrances: one through the Arainpura Road and another on the Kalron Road.

There are 11 classrooms in the college. The classrooms are spacious, ventilated and well-furnished with wooden benches having seating capacity of more than 80 students in each classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2.

Q1M The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words

The college has adequate facilities for cultural activities, indoor and outdoor games, gymnasium and yoga centre. For the cultural activities, there is an EDUSAT room having seating capacity of more than a hundred students and teachers which is used as auditorium with podium and projector. Some cultural activities such as talent search competition and Basant Mahotsav are celebrated every year in the room. For large mass gatherings like sports meet or convocation, there are two stages in the open courtyard of the college: one is situated opposite to the administrative block and another one is in the playground. The capacity of sitting in open courtyard is more than 1000 people and the seating and Samiyana committee manages all functional activities. Some instruments like harmonium and dholak are available for the students' practice.

Details have been uploaded in this point.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1.

Q1M

Library is automated using Integrated Library Management System (ILMS)

The college has a partially automated library with SOUL 2.0 software for issuing books. There is a treasure of 17000 books to help the students. 40 students can be seated at a time in the library. There is internet facility (WiFi) available in the library for all the staff members and students. The library remains open from 09:00 am to 02:30 pm for all working days. Any student or staff member can borrow two books at a time for fourteen days.

Data requirement for year: Upload a description of library with,

Name of ILMS software : SOUL 2.0 software

- Nature of automation (fully or partially) : Partially
- Version : 2.0
- Year of Automation: 2013-2014

File Description:

- Upload any additional information
- Paste link for Additional Information

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.76484

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1.

Q1M

Sufficient IT facilities are available in the college campus. There are two computer labs having 57 computers with internet access, printer, power backup and all other necessary equipments. All campus has WiFi access of Jio Net with 20 MBPS data speed for connectivity. All equipments are installed by Jio Limited for a period of the next ten years. LED projector in EDUSAT room is used for ICT enabled teaching. Most of the cells and committees have computer systems to perform their concerned activities. The college library has three computers with printer and SOUL 2.0 software for issuing books and book database maintenance. A lease line connectivity of BSNL with 5 MBPS speed is also available in the office for administrative work. Three computer systems with printers and other necessary equipments are installed in the office for administrative work. The entire campus is under the surveillance of high resolution CCTV cameras to ensure safety of students and staff. Total 30 cameras are installed at sensitive spots in the college which includes outdoor spots as well as inside the offices, science labs, corridors and galleries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2.**Q1M**

The college buildings and infrastructure are maintained by the PWD and other government institutions like HAREDA etc. on the college behalf. There is a well-maintained system of infrastructure in the college. The various committees are constituted by the principal with consultancy of the advisory members of IQAC cell which consists of the five senior teaching staff members. The main work of the maintenance of the infrastructure is controlled by the establishment committee. This committee works for maintenance of the building, establishment of the new building projects, repairing of the old structures, whitewashing etc. The committee also works for the coordination between college and government bodies and all government projects are implemented by the committee in the college. The campus beautification committee works for the beautification of campus, tree plantation, management of wastage of trees and plants, uprooting of the weeds, maintenance of gardens etc. The cleaning and maintenance staff works under this committee. All required materials for the cleaning are provided by the committee to the cleaning staff. The electricity committee is responsible for maintenance of the

electricity supply in the college. To ensure the electrical items and their maintenance is the prime work of the committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

128

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

128

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	na
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

06

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students participated in the various events organized in the college and outside the college. Such events includes Zonal youth festival, Talent search competition, chidya da chamba etc. Students shows a great engagement in the various activities organized by the women cell , Placement cell, Red cross, NSS etc

File Description	Documents
Paste link for additional information	na
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

122

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is alumni association but not registered yet constituted with the objective of spreading awareness about education. Association have provided a platform for principal, teachers, students and alumni to interact with each other and work for the betterment of the institution. As due to covid no physical event

was organized during the year in the college

File Description	Documents
Paste link for additional information	na
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College:

The college has a well defined vision for what a supportive atmosphere for transformative education looks like. The institution makes a lot of effort to equip students with the knowledge and abilities in order to enable them to contribute towards creating a sensitized, enlightened society by ensuring liberty, justice and equity in society.

Mission of the College:

1. To equip the students with the know-how to understand the present-day globalized society and to critically analyse its structure and working.
2. To make it easier for students of rural areas to having low educational standards to obtain higher education of a national quality.
3. To develop inquisitive and scientific temperament among the students.
4. To develop awareness among the students about contemporary, socio economic, political issues.

5. To offer a multidimensional system of education to inculcate values along with academic growth.

The college provides quality education to students through ICT as well as through other cells activities. Students participate continuously in various college activities, they collaborate with faculty members and other staff members to manage these activities:- Women Cell, NSS, NCC, Placement Cell.

File Description	Documents
Paste link for additional information	http://gcgharaunda.ac.in/Gallery
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College, Gharaunda has prospered under the inspirational guidance of succeeding principals and is on the way to offer students a top notch education and fostering the environment for their complete growth. The Principal, college administration, faculty, students and non-teaching staff collaborate well and follow the policies and procedures of Department of Higher Education of the Government of Haryana,

The responsibilities of administration are well segregated among the faculty members and non-teaching staff. A statutory College Council is constituted to take important decisions for upgrading the status of the institution. It makes core of this decentralized process. Various committees are constituted to bear the responsibilities. Some of the important committees here go as:-

1. College Council and Advisory Body
2. Cultural Activities Committee
3. Admission Committee
5. College Library

6. College Time Table Committee**7. Redressed Cell****9. Hostel Admission Committee****10. Mentor Mentee Committee**

Other Committees are also framed by the Principal to carry out specific tasks. Various cells and societies are also actively involved in several activities and the participation of students is ensured. Leadership organizational activities are promoted and reassured in the societies

File Description	Documents
Paste link for additional information	http://gcgharaunda.ac.in/Gallery
Upload any additional information	View File

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed****6.2.1 The institutional Strategic/ perspective plan is effectively deployed**

Government College, Gharaunda is a Government College and so all strategic and perspective plans are made by DHE, KUK and UGC. Policies regarding academic and extracurricular development of the college are framed by the college administration from time to time. The college administration has achieved commendable success on various perspective plans as mentioned below:

- Various strategic planning areas include Maintenance and Infrastructure, Teaching and Learning, Student Participation and representation etc. For implementation of these plans includes various committees like IQAC, Placement cell, Women Cell, Anti Tobacco Cell, Time table and Admission Committee etc.
- Two computer labs are there along with internet facility to enable the environment free from the barrier of deprivation.
- Sports ground has been leveled time to time to remove related inconsistencies for better sports facilities to

students.

- A new building has been constructed for the Science branch including Medical, Non- medical, Computer Science with well structured labs.
- Many other works for improving college connectivity, daily facility, laboratory and ICT infrastructure upgradation has been done from time to time.
- Organizing workshops/seminars on various activities.
- Developing competitive examination skills of students for increasing their ratio of employability through placement cell.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	na
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College, Gharaunda is governed effectively and efficiently to provide quality education to students. The way the college is run is generally transparent.

- Administrative Setup and College Council : Principal executes academic and administrative plans and policies with the help of committees of the college. Principal is the head of the institution. The chief secretary and Director of Higher education are apex bodies. The Non-teaching staff members are assigned to the College office, library and laboratories.
- IQAC : It is a UGC mandated body to ensure quality improvement in the field of academics, planning and administration of the institution.
- The organogram of the college represents the administrative

setup of the college. Head of the college is Principal assisted by Bursar, College council and IQAC. All the financial decisions are taken in consultation with Bursar and administrative staff.

- The service rules of the Principal, teaching, non-teaching staff is determined by Haryana Service Rules-2016(HCS-2016).
- Regular teaching staff is appointed by HPSC and non-teaching staff is recruited by HSSC. Promotion of regular staff is done by DGHE as per norms.

File Description	Documents
Paste link for additional information	na
Link to Organogram of the Institution webpage	na
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Various effective welfare measures launched by Government of Haryana which are implemented by college for the teaching and non-teaching staff are as follows :

1. Leave: Casual and Earned leave is granted to teaching staff and non-teaching staff as per norms.

2. Duty Leave: Duty leave for teaching staff for participating in Orientation Programme/Seminars/Conferences, for practical examinations or any other work related to the institution.

3. Maternity Leave: Full paid maternity leave for six months to eligible female staff

4. Child Care Leave: Child-care leave is granted to the women employees for a maximum of two years before their child reaches the age of 18.

5. Allowances and other benefits : LTC and Children allowances are provided to the both teaching and non-teaching staff as per the government rules. GIS, Financial Aids in the form of loan facility, medical reimbursement, annual increments , retirement benefits are provided as per policy.

6. Provident Fund : General Provident Fund (GPF) and National Pension Scheme(NPS) are provided to the employees as per the norms.

7. Other Allowances and events: Non- teaching staff gets washing allowance as per government rules and also social staff events are organized under the committee with social staff secretary.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Institutions Performance Appraisal System for teaching and non- teaching staff

Describe the functioning status of the Performance Appraisal System for teaching and non-teaching staff within a maximum of 200 words

There is an effective performance appraisal process for teaching and non-teaching staff based on the annual active involvement of the concerned staff members. The faculty appraisal process is planned for the end of the academic year. Teachers must complete and Annual Confidential Report each year. Annual Confidential Report is based on various factors including courses taught, results, teaching methods, research done etc. These factors are used to assess teachers' performance. Additionally, according to the UGC and affiliated university's CAS strategy, teachers must obtain a minimum score (API Score) in three categories in order to be promoted. For senior and selection grade approval , the same is sent to the Director General Higher Education, Haryana.

Annual Confidential Reports (ACRs) which include a brief description of the activities performed by the employee, timely completion of the work, proficiency in typing, knowledge and skills in dealing with account concerns etc. are used to evaluate non-teaching staff members. Employees fill out the ACR first, the Head of the department reviews it, and then principal approves it. Appraisal of non-teaching staff is done with objectives such as reflection about their potential and carry out their duties

effectively and to facilitate effectiveness of the administration in the institution.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly

The college is a government establishment and works strictly as per the financial rules and regulations made by the Finance Department, Government of Haryana. The policy orders are issued by Department of Higher Education, Haryana which are binding on the college. There is a system of regular periodic audit of expenditure to ensure strict compliance of procedure in spending money as per sanctioned provisions. The college has a designated Financial Officer 'Bursar'. All the transactions are examined and verified by the Bursar in light of the approved budget and college funds. Internal audit is conducted by the auditor of the Higher Education Department, Haryana. In addition, principal appoints Stock Verification Committee to inspect and confirm the available stock of each fiscal year.

There is a mechanism for periodic external audit of finance. External auditors examine records thoroughly to check the veracity of facts, strict compliance of financial rules and procedures. The audit report is released by the Chief Accounts Officer of Haryana when the audit is completed. There are two types of financial resources: First is government grants received from the Department of Higher Education, Haryana and second is funds and fees received from students.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

There are two different kinds of financial resources : first, government grants from the Department of Higher Education, Haryana and second is funds and fees received from students. The college ensures correct resource usage through the combined efforts of Principal, Bursar, Convener of relevant committees and all staff members.

The amount (such as Amalgamated Fund, University Fund, Sports Fund, library fee, NSS/NCC etc.) that are collected annually from students are utilized for student related activities. The government grant is distributed under pre-determined heads such as Salary, Placement Cell, Women Cell, Upgradation of infrastructure and lab, library, Sports and maintenance of ICT facilities etc.

The college follows the rules and regulations set forth by the

state government when it comes to purchasing resources. Quotations are called from various providers and after evaluation of rates, a decision is made to choose the firm providing the latest rates.

Scholarship grant provides the financial assistance to poor and meritorious students. In addition to this, Library committee is there which is in charge of procuring books, journals etc. Grant of placement cell is used by committee constituted by the Principal. Different conveners are appointed by the college Principal to retain and maintain records of available resources.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

By developing intervention tactics to address flaws and improve quality, the Internal Quality Assurance Cell (IQAC) has emerged as a key in bringing about quality. The IQAC currently oversees all quality assurance procedures in academics, planning and administration that were formerly independently managed and put into place at various levels.

Through extracurricular activities and increased student participation, IQAC seeks to make teaching and learning more interactive, visual and effective and also promote the overall development of students. Various steps have been taken to achieve these goals which includes encouragement of faculty to present/publish articles by providing duty leave. Teachers are encouraged to use ICT tools/ smart classrooms for making the teaching-learning process interesting and interactive. All the academic, curricular and co-curricular activities in the college

are organized with proper guidance and discussion with IQAC Cell. Our institute strive to maintain a high standard of cleanliness with amenities including classrooms, restrooms, sports ground, library and labs etc. so that students can learn in most hygienic and clean environment. Cultural fest, Talent Search competition etc. are organized and participation of a large number of students is ensured. IQAC operates under the chairmanship of Principal. The functioning is undertaken by the Coordinators.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under the guidance of IQAC, the college continues to review and revise the teaching and learning methods, organizational structures and methodologies of operations. The Kurukshetra University prepares the academic calendar which is circulated among the colleges. The admittance to various programmes is in accordance with the policies of the University. Process of admission is purely online as directed by DGHE each session. Teachers make optimum use of ICT infrastructure for making their teaching effective, interesting and resourceful. Some of the initiatives taken by IQAC are : Use of informative PPT and audio visual material , the presentation of assignments and seminars through PPT. With these technologies, there has been a dynamic change in the classroom teaching. Another example of implementation of teaching learning reforms facilitated by IQAC is to collect the feedback from students, parents, alumni . The incharge of class under mentor -mentee scheme are regularly contacted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Some other efforts

that are made by the IQAC of college are : Sports facilities are available to all the students. Athletic Meet is an annual program celebrated in the college.

File Description	Documents
Paste link for additional information	na
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	na
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1

There is well acknowledged commitment of the staff and students of Government College, Gharaunda to follow equality, equity, fairness and probity in all activities. There is active and vibrant Women Cell functioning in the college for coordinating gender sensitizing action plan, spreading awareness about gender issues, counselling girl students, assessing the facilities available to girls students, organizing different programmes and extension lectures on gender issues and conducting job skills and security related workshops. It also organizes various literary, cultural and fine arts competitions, enthusiastically participated by students irrespective of their gender.

- The college provides all necessary facilities for ensuring equitable
- Opportunities for studies and personal growth to girl students.
- Their safety and security in the campus has been ensured by active proctorial duties by the teachers in their vacant periods. A separate lawn has been earmarked for their sitting during the free period.
- Fully equipped girls common room provided to girls. There is a complete waiver of tuition fees for under graduate girls so that they can complete their studies without any hindrance.
- Thus, the college is actively engaged in ensuring gender equitable conditions through various measures.

File Description	Documents
Annual gender sensitization action plan	http://gcgharaunda.ac.in/Home
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)

Providing a healthy and safe environment is the utmost priority at our college. The disposal or recycling of the waste should be a critical process for any institution as it shows its impact not only on the people working in the college but also on the ones living near by the college.

In order to manage the waste the dustbins have been placed across the campus the college has with the local municipal corporation for that disposal of waste.

Along with this the college follows the three Rs- Recycle, Reuse and reduces as these are the simplest steps that can be taken. We not only believe in this philosophy of 3 Rs but also make it a point to motivate our students too to follow these in their day to day life to Undertake their responsibility towards environment as dedicated and responsible citizen of the country.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to provide Inclusive Education. It sensitizes the students and community for tolerance and harmony

towards diverse cultural, regional, linguistic, communal socio-economic diversities. Analysing the students' profile, it is clear that they come from different sections of the society.

The institutional efforts in providing inclusive environment reflect from its admission policy where students from diverse socio/economic/ geographical backgrounds are admitted. It also conducts awareness programs, rallies/workshops/guest lecturers to sensitize students and staff to the cultural, regional, linguistic, communal and socioeconomic diversities. The Women Cell/Anti Sexual Harassment Committee/the Legal Literacy Cell, NSS/ NCC units are working hard in organizing awareness programmes about different feminine issues.

The teachers talk with students about the necessity of tolerance and harmony for the broader development of the society. The college administration takes welfare measures like scholarship and reserving seats for the students coming from socio- economically weaker sections. There is deep rooted harmony in the functioning of the college where teacher's and college administration work with students to create an enviable environment of inclusive growth.

Provide Web link to:

- Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)
- Any other relevant information.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The aim of the institution is to develop students into fully capable, visionary, innovative and socially conscious human resource for India. The institution is committed to sensitize its students and employees about the values, rights, duties and responsibilities as envisaged in the constitution.

There is regular celebration of the Independence Day and the Republic Day every year with the participation of staff and students to remind them about the sacrifices made by our freedom fighters in the National Movement. Besides this, the celebration of Voter's Day, Constitution Day, Hindi Diwas, Birth anniversaries of different national leaders and other such occasions are instrumental in sensitizing students and staff about the constitutional values of India. The Legal Literacy Cell is very active in spreading awareness among students about the legal rights and duties of Indian citizens.

(Other Details have been given in the attached file)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11

Government College, Gharaunda has been maintaining good traditions of providing students maximum exposure of co-curricular/ extracurricular activities for their holistic development. Different college cells and units such as NCC, NSS, Women Cell and various subject societies are engaged in organizing different programmes to celebrate different days, events and festivals round the year. They sensitize students about their future role as a sensitive, socially conscious and humane citizen working for the welfare of the country. Such celebrations help them to learn about the role and importance of the national movement and to understand about the significance of maintaining a unique cultural identity as a true Indian. The Independence Day and the Republic Day are celebrated regularly every year by the college staff and students with great fanfare.

(Note:- Details have been given in the file attached with this point)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1

1. Title of the Practice: Environment Consciousness

2. Objectives of the Practice: a. To motivate and inspire the

Staff, students and community for Environment Protection.

b. To maximize use of Natural Resources.

c. To use organic product and to eradicate use of single use plastic. d. More plantations in campus.

e. To save electric consumption. To develop positive attitude in students for maximum utilization of Resources.

4. The Practice : This practice makes the students, faculty and Society conscious of how their daily actions affect the environment. We organize Environmental awareness raising programmes like webinars, Rally and various competitions.

A: To support this practice following activities were conducted in college during 2021-2022.

1. An Awareness Rally was organized on "Say No to Polythene" in Arainpura Village.

2. The College celebrates Van Mahotsav every year.

3. To preserve our heritage, old trees like Neem and Banyan Tree are well conserved in the campus

4. Students participated in various Programs on Environment

Consciousness organized by Other Institutions.

5. "Declamation contest on Ozone Layer Protection" was organized.

(Note:- Detailed description has been attached in the file pasted with this point)

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

EDUCATIONAL EMPOWERMENT: The college provides high quality and affordable higher education to the students with a strong emphasis on job placements.

GUIDANCE FOR COMPETITIVE EXAMS: Guidance programme for various examinations is also conducted for the students for developing their skills and knowledge in order to succeed in today's world.

WOMEN EMPOWERMENT: The college focuses on women's development and empowerment. Girls are encouraged to participate in a variety of activities such as educational tours, cultural events, curricular activities, sporting events, N.C.C. camps.

OTHER SUPPORT SYSTEMS: The college has a rain water harvesting systems. Career counseling, mentoring and motivational talks are provided to the students.

<http://gcgharaunda.ac.in/Home>

Provide web link to:

- Appropriate web in the Institutional website
- Any other relevant information

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Science block has been constructed in the college, so from the new session 2022-23, we will demand from Director Higher Education Haryana Panchkula to start B.Sc. (Medical & Non-Medical and B.Sc. Computer Science).

1. Action plan for curricular activities:

- A. To start the classes on the same day for UG and PG prescribed by Kurukshetra University.
- B. To register the students attendances during the class hours without fail.
- C. Progress review meeting of college progress to be conducted.
- D. To conduct two internal assessment test and two assignments to be collected from students of every class.
- E. The evaluation of test papers to be completed within one week from the date of test held and to inform the students the marks they obtained.
- F. To organize at least two departmental level activities by each department of the college.
- G. To display the monthly attendance shortage list of students in the notice board.
- H. The classes are to be conducted with using the ICT methods also.

2. Action Plan for co-curricular activities.

Various activities have been planned to initiate under following cells:-

Women Cell Unit

National Service Scheme (NSS)

Celebration of National Festivals Unit

Cultural Cell

Placement cell Activities