**ANNEXURE-A**

**ACADEMIC AND ADMINISTRATIVE AUDIT 2023-2024**

## A. BASIC DETAILS:

|  |  |
| --- | --- |
|  | **Remarks** |
| 1 | Name of College: **GOVERNMENT COLLEGE, GHARAUNDA**Website: http://gcgharaunda.ac.in/Email-id: **principalgcghd@yahoo.com**Ph. No./contact of:**+91-9416257437**Principal: **Dr Mahender Singh Bagi**District: **Karnal**Date of establishment of college: **05 August, 1981** | **-** |
| 2 | NAAC GRADE: accredited (valid status)/non-accredited (not- valid)**GRADE WITH CGPA: B’ Grade (Accreditated in 2003)**IF not valid status/non-accredited then progress of NAAC :**2020-2021 AQAR has been submitted successfully**  | **Annex. 1** |
| 2.1 | NAME OF THE IQAC CO-ORDINATOR: **Mr Gurnam Singh, Assoc. Prof. of History**  CONTACT DETAILS**:+91-8708876286**E-MAIL ID:**gurnamsinghmalik@gmail.com** | **-** |
| 3 | Type of college : **Co-EDU** | **-** |
| 4 | Own having own building /make-shift building /any other:- **Own Building** | **-** |
| 4.1 | FINANCIAL STATUS/Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify)**Govt. Funded** | **-** |
| 5. | Name of Affiliating University: **KURUKSHETRA UNIVERSITY** | **-** |
| 6. | Names of programmes offered: **B.A., B.COM. B.SC. (Med. & Non-Med.)** | **Annex. 2** |
| 7. | Number of teaching Faculty:1. **Regular:- 16**
2. **SFS:- 00**
3. **Contractual:- 00**
4. **Extension: 02**
5. **Adhoc: 00**

(regular/SFS/Contractual/extension/adhoc) | **-** |
| 8 | Number of Posts Sanctioned: **22 (Teaching)** **17 (Non-Teaching)** | **-** |
| 9. | Number of Student Strength: **383****Total Boys: 216****Girls: 167****Transgender: 00** | **-** |

**ACADEMIC AUDIT: 2023-2024**

## I .TEACHING-LEARNING AND CURRICULAR ASPECTS:

|  |  |  |
| --- | --- | --- |
|  | **A .Curricular aspects:** | **Remarks** |
|  | 1.Number of Departments with Names of departments : **14**2 Implementation of academic Calendar: Yes/No **Yes** | **Annex.2****Annex.3** |
|  |  |
| 3. College activity register maintained :Yes/No/Partially maintained **Yes** | **-** |
|  |  |
| 4.Value-added courses/Skill based training/ability enhancement courses (name with details ) :Yes/no **Yes** | **Annex.4** |
| 5 Maintenance of student attendance register: yes/no /partially done (Dept.- wise ) **Yes**  | **-** |
| **B. Teaching, learning & Evaluation:**1. Lesson /teaching Plan: (department-wise )uploaded on the portal: Yes/no/ partially made **Yes**
2. Coverage of syllabus: (department-wise ) : average as per date of audit yes/no **Yes**
3. Conduct of Internal Examination: Unit/half/Yearly **Yes**
4. Subject -wise result analysis: **Yes**
5. Programme-wise result (college): **Yes**
	1. Teacher -wise result analysis:
6. above university percentage
7. Below university percentage
8. At par
9. feedback mechanism: all stakeholders (parents/students/teachers/alumni)
	1. collection (yes/no) **Yes**
	2. Analysis (yes/No) **Yes**
	3. corrective measures taken (yes/no ) **Yes**
10. Mentor-Mentee Ratio **1:21**

12.1 Regular meetings of Mentor-Mantee done Yes/No **Yes 03 Meetings** | **-****Annex.5****Annex.6****Annex.7****Annex.7****Annex.8****-****-** |
|  | II. FACULTY AND STAFF:II A. Designation -wise names of the staff:

|  |  |  |  |
| --- | --- | --- | --- |
| Sr.No. | Name of the staff | Designation | Budgeted/SFS/Outsource/HKRN/Ot her |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

II B . FACULTY DEVELOPMENT PROGRAMMES ORGANIZED /ATTENDED (LIST )II C. DUTIES OF WORKING BRANCH/STAFF: DUTY LIST UPDATED YES/NO/PARTIALLY MAINTAINED **Yes** | **Annex.9****Annex.10****-** |

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| --- | --- | --- |
|  | III. RESEARCH & INNOVATION/ EXTENSION ACTIVITES : | **Remarks** |
| 12 | a.Number of Research Projects: submitted/ongoing/completed (major/minor/other)12 b. Total grants received:Utilization of funded projects: yes/no/not applicable | **Nil****Nil** |
| 13 | Inter –institutional collaborations: | **Nill** |
| National collaborations: | **Nil** |
| International collaborations: | **Nil** |
| 14. | IPR CELL CONSTITUTED : YES/NO **Yes** | **Annex.11** |
| 15. | Record MoU (functional) during the academic year : **Yes, 03** | **Annex.12** |
| 16. | Research & development cell constituted : yes/no **Yes** | **Annex.13** |
| 17. | Publications: |  |
| 1. Number of Papers published: | **Annex.14** |
| 2. Number of Books with ISBN: **02** | **Annex.14** |
| 3. Number of publications-referred & indexed journals/SCI/Scopus | **Annex.14** |
| 4. Number of sponsored/funded projects | **Nil** |
| 5. Number of research proposal: submitted/ongoing/completed | **Nil** |
| 18 | Seminar/workshop proceedings : No. of Publications | **Annex.15** |
| 19 | Record of extension activities/collaboration activities maintained (documentation done properly) : yes/no/not maintained* 1. NSS **Yes**
	2. NCC **Yes**
	3. WOMEN CELL **Yes**
	4. Entrepreneur &PLACEMENT CELL **Yes**
	5. RED RIBBON CLUB **Yes**
	6. ECO-CLUB **Yes**
	7. SPORTS ACTIVITIES **Yes**
	8. ANY OTHER: **Yes (Geography, Commerce, History, Cultural & Maths)**
 | **Annex.16** |
|  | IV STUDENTS SUPPORT /PROGRESSION : |  |
| 20. | Awards/Recognitions received at the National and International level by | **Nil** |
| FACULTY | **Nil** |
| Students: | **Nil** |
| 21 | Number of students benefitted through scholarship schemes of govt.**BC=05, SC=23, EWYL=15, Total=43** | **43** |
| 22. | How many students have cleared Civil Services and Defence Services examinations, NET,SET (SLET), GATE and other competitive examinations | **Annex.17** |
| 23 | Enrolment in Higher education for Higher studies: Deptt. Wise record maintained : yes/no/partially maintained **Yes** | **Annex.18** |
| 24 | Placements records maintained : yes/no/partially **Yes**maintained | **Annex.19** |
| 25 | Alumni association: registered /not registeredRecord of regular meetings maintained/not maintained Number of alumni **Not Registered****the record maintained****32 Alumns** | **-****-****-****-** |

1. Best Practices: any 02
	1. Green initiatives **Annex.20**
	2. Waste management **-**
	3. Gender sensitivity **-**
	4. Any other -regularly maintained **NCC, Annex.20**

|  |  |  |
| --- | --- | --- |
|  | **V Financial management:** |  **Remarks** |
| **27** | Balance sheet /CASH BOOK(GRANT/FUND) MAINTAINED: duly verified by INCOMPLETE **Maintained**  | **Annex.21** |
| **28** | BUDGET RECEIVED (SOURCES) : YES/NO **Yes, Govt.** |
| **29** | Amount of budget received from various sources: **-** |
| **30** | IF BUDGET RECEIVED : UTILIZED/UN-UTILIZED **Yes, Both** |

|  |  |  |
| --- | --- | --- |
|  | **VI . INFRASTRUCTURE /FACILITIES** | -- |
| **31** | **LIBRARY :**1. NO. OF BOOKS/e-books: **18122**
2. No. of journals/e-journals (prescription) : YES/NO **Yes**
3. DIGITAL LOUNGE WITH INTERNET FACLITY:YES/NO **Yes**
4. SOFTWARE FOR ISSUING /RETURN OF BOOKS: **Yes**
5. ONLINE ACCESS to books/e-journals :Records maintained of student’s & teachers: yes/no **Yes**
6. **Institutional membership:yes/no No**
 |
| **32** | **IT INFRASTRUCTURE :SUFFICIENT/NON-SUFFICIENT :**1. Smart boards (numbers): **No**
2. Projector: **05**
3. Wi-fi connectivity: yes/no **Yes**
4. Lease line: **No**
5. No. of computers for students: **55**
6. Content development facility: **No**
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| --- | --- | --- |
|  | **VII. HUMAN RESOURCE DEVELOPMENT:** | - |
| **33** | STAFF TRAINING organized for teaching & non-teaching : YES/NO **No** |

 **Observation and Recommendation of Committee done with Signature:-**

**External Members:**

**Internal Members:**